

[REDACTED]

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**From:** [REDACTED] [REDACTED]@angus.gcsx.gov.uk>  
**Sent:** 19 February 2018 11:36  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** FOI Request 149/18: [REDACTED] - Care Homes for Older People

Your Ref: [REDACTED]  
Our Ref: 149/18

Dear [REDACTED]

Thank you for your information request dated 15 January (received by Angus Council that same day).

If we are unable to provide you with a response within 20 working days, we will advise you of this in writing.

Please refer to the information below which explains your right to complain if you are unhappy with how the Council is dealing with your request.

If you have any queries, please ask for me on [REDACTED] or email [REDACTED]@angus.gov.uk

Yours sincerely  
[REDACTED]

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[REDACTED] | Clerical Officer | Place Directorate | Legal & Democratic Services | Angus Council | Angus House | Orchardbank Business Park | Forfar | DD8 1AN | Tel: [REDACTED] | DX 530678 FORFAR | Email: [REDACTED]@angus.gcsx.gov.uk ; LEGDEM@angus.gov.uk

**FREEDOM OF INFORMATION (SCOTLAND) ACT 2002  
ENVIRONMENTAL INFORMATION (SCOTLAND) REGULATIONS 2004  
INSPIRE (SCOTLAND) REGULATIONS 2009**

**Your Right to Request a Review by the Council**

If you are dissatisfied with the way in which Angus Council has dealt with your request for information under any of the above statutory instruments, you have a right to ask the council to review its actions and/or decisions regarding your request. If you wish to do this, you should make your request to the Head of Legal & Democratic Services, Place Directorate, Angus Council, Angus House, Orchardbank Business Park, Forfar DD8 1AN or e-mail [LegDem@angus.gov.uk](mailto:LegDem@angus.gov.uk) within 40 working days.

Your request must:

- be in writing (or recordable format);
- give your name and address for correspondence;
- give details of the information which you originally requested from the council; and
- give the reasons why you are dissatisfied with the way in which your application for information has been dealt with.

Your application for review will then be considered by the council's review panel. The review panel will write to you informing you of its decision not later than 20 working days after receipt of your request for a review. The review panel will also provide you with a statement of its reasons for arriving at the decision it has made.

### **Your Right to Appeal to the Scottish Information Commissioner**

If you are dissatisfied with a decision of the council's review panel (or where the review panel has not provided you with a response), you have the right to apply to the Scottish Information Commissioner for a decision as to whether your request for information has been dealt with by the council in accordance with the above statutory instruments.

Your application to the Scottish Information Commissioner must:

- be in a recordable format (letter, e-mail, audio tape etc);
- give your name and address for correspondence.
- give details of the request for information which you originally requested from the council;
- give details of why you were dissatisfied with the council's response to your original request;
- give details of why you were dissatisfied with the decision of the council's review panel.

In the case of an EIR or FOI request your application to the Scottish Information Commissioner must be made within 6 months of receipt of the decision of the council's review panel (or within 6 months of the date that the review panel should have responded). No such time limit applies under the 2009 Regulations.

Appeals to the Commissioner can be lodged online through the following hyperlink: <http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx> or by contacting:

Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9BS; Telephone - 01334 464610; Fax - 01334 464611; Email - [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

**From:** [redacted] [[mailto:\[redacted\]](mailto:[redacted])]  
**Sent:** 16 February 2018 14:45  
**To:** LEGDEM <[LEGDEM@angus.gov.uk](mailto:LEGDEM@angus.gov.uk)>  
**Cc:** [redacted]  
**Subject:** On behalf of Dow Investments plc

Dear Sir/Madam

Please see attached letter which is also being issued by post.

Yours faithfully

